

## PRIVACY POLICY

Condisco Outsource Limited is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website then you can be assured that it will only be used in accordance with this privacy statement.

We may collect the following information:

- name and job title
- the company or organisation you work for
- contact information including email address

### WHAT WE DO WITH THE INFORMATION WE GATHER

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services and provide information which we think you may find interesting using the email address which you have provided.
- From time to time, we may also use your information to contact you for market research purposes.
- We may use the information to customise our website according to your interests.

We will **NOT** sell, distribute or lease your personal information to third parties unless we have your permission or are required by law.

We may use your personal information to send you promotional information about third parties which we think you may find interesting unless you tell us that you DO NOT wish this to happen.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable. If you would like a copy of the information held on you please write to:

Condisco Outsource Limited, 44 Wellington Square, Hastings, East Sussex. TN34 1PN.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or [email us](#) as soon as possible, at the above address.

We will promptly correct any information found to be incorrect.

## Disclaimer

The information contained in this website is for general information purposes only. The information is provided by Condisco Outsource Limited and whilst we endeavour to keep the information up-to-date and correct, we make no representations or warranties of any kind, express or implied, about completeness, accuracy, reliability, suitability or availability with respect to the website or the information, products or services or related graphics contained on the website for any purpose. Any reliance you place on such information is therefore strictly at your own risk.

In no event will we be liable for any loss or damage including without limitation, indirect or consequential loss or damage, or any loss or damage whatsoever arising from loss of data or profits arising out of or in connection with the use of this website.

Through this website you are able to link to other websites which are not under the control of Condisco Outsource Limited. We have no control over the nature, content and availability of those sites. The inclusion of any links does not necessarily imply a recommendation or endorse the views expressed within them.

Every effort is made to keep the website up and running smoothly. However, Condisco Outsource Limited takes no responsibility for and will not be liable for the website being temporarily unavailable due to technical issues beyond our control.

A handwritten signature in black ink, appearing to read 'Dominic Compagnone'.

Dominic Compagnone  
Director

A handwritten signature in black ink, appearing to read 'Dr. Suki Bahra'.

Dr. Suki Bahra  
Director